

February 20, 2012

Mayor Skeet opened budget meeting at 6:30 pm.

Members present: Mayor Skeet, Trustees Graham, Lauer and Bielec. Also present was Deputy Clerk Denise Beal. Trustee Peterson was absent.

Board went through budget to review standard expenditures such as rent, street lighting, etc. Discussion took place regarding the upcoming sewer grant which will make budgeting difficult until all details are worked out on Village share and until departmental participation in the grant is determined. In-kind services will split more of electrical and maintenance hours into the sewer department due to the grant. Trustee Graham will talk with the engineers to see if they can give an idea of potential in-kind services that will need to be budgeted for. Due to maintenance involvement in the sewer grant it was suggested that the part-time summer help would likely be assisting in maintenance department and to budget accordingly.

It was also mentioned that with the National Grid grant that expenditures for outside lighting should be a three-way split between Maintenance, Sewer and Police.

Maintenance budget list was reviewed and discussed. Due to the present economy, Board agreed only necessities should be considered for this year's budget. Board determined that more information on trade-in value of John Deere would be needed before considering upgrade on equipment. It was agreed new tires are needed for the truck. Other items on maintenance list were reviewed and will be discussed in more detail at next meeting.

Clerk updated Board on communication regarding CHIPs funds remaining the same this year and after some discussion Board felt finished rail under viaduct was first priority for the funds. Estimate for finishing will be obtained for next budget meeting.

Board proceeded to review budget line by line. Mayor Skeet informed the Board he had received a call from Village Attorney Mark Boylan regarding the approval of the new cell phone for Judge Alexander at the last meeting. He questioned if the phone was in the Village name or the Judge's name. He informed Mayor Skeet that if the phone is in the Judge's name the Village cannot pay for the phone. He also said any reimbursements for phone service, mileage and payment for arraignments need documentation and dates. He was surprised the auditors did not bring it up. Clerk was advised not to pay the reimbursement and letter would be drawn up to inform Judge Alexander of the problem.

While discussing office expenditures, potential training was mentioned. Mayor Skeet requested Deputy Clerk Beal get her Notary license for when Clerk Thomas is unavailable.

Clerk was requested to plug in the standard salary increases for review at the next meeting, and to contact Court and Police personnel for their potential budgets.

Motion was made by Trustee Graham and seconded by Mayor Skeet to adjourn meeting.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson				X
Trustee Dave Bielec	X			
Trustee Ken Lauer	X			
VOTE TOTAL	4			1
RESULTS	PASS			

Meeting was adjourned at 8:10 pm.

Sandra Thomas
Clerk Treasurer