



Village of Corfu Committee Minutes Budget Workshop March 27, 2024

The Village of Corfu held its Committee Meeting and Budget Workshop on March 27, 2024, at 6:30 p.m. at located at 116 East Main St, Corfu NY 14036.

In attendance: Mayor Sargent, Deputy Mayor Doktor, Trustee Lauer, Trustee Krzemien, Trustee Reisdorf. Also in attendance: Clerk, Jennifer Eck, Maintenance, Loren Vincent, Electrician, Norm Waff, Code Enforcement, Robin Johnson, Officer in Charge, David Krzemien and Accountant, Nicole Ryan. Village Resident, Matt Orleman was also in attendance.

Review preliminary budget with Accountant, Nicole Ryan.

Discussed General Fund:

- Fund Balance
- UTV – will remove out of budget.
- Decrease line item for grant writer.
- Beautification – looking into creating a 5013C.
- Different scenarios with fund balance utilization. Trustee Lauer suggested a 3% increase.
- Board decided to use \$85,000 of fund balance – approx. 1.919% increase to Pembroke residents and 5.55% to Darien residents; this is due to the equalization rates.
- Nicole will prepare budget with recommendations and send to the Board; no response from Board when asked of any changes to be made.

Discussed Sewer Fund:

- Reviewed contingency fund for sewer, estimated fund balance of 159,000 of excess; currently using \$84,000 of appropriated fund.
- Board would like to change rates to minimum of 4,000 gallons with \$2.00 increase.
- Nicole will prepare budget with recommendations and send to the Board; no response from Board when asked of any changes to be made.

Planning and Code Enforcement:

- Mr. Johnson sent letter to Ron Long; Ron is meeting with Erika to finalize the parking lot and lighting.
- National Fuel is using Ron Long's property as a staging area; tentatively starting mid-April.
- Frank Chittenden – roof permit
- Received shed permit.

- McMullen’s garage tentative start date in April.

Police Update:

- Officer in Charge and Trustee Krzemien met with Darien Lake; waiting for a response.
- Computer installed in new car; radar will be installed soon.
- Schedule is full; traffic has been increasing in Village.
- Officer Drozdiel is taking lead for the Eclipse Events.

Court Update:

- No update

Maintenance Update:

- Mr. Vincent
 - Changing locks on new property.
 - Cleaning up around the plant.
 - Getting material ready for the Eclipse Events.
 - Meeting with Mr. Brown to pick up Banners for his class Legacy Project.
- Deputy Mayor Doktor discussed Football signage on the Village signs; will reach out to TMP Signs and Mr. Steinberg regarding placement, size, etc.
- Mr. Waff
 - Generator test at Cemetery Lift station complete; signed new contract until 2029 for maintenance.
 - UV Project: Contractor has framing to complete, Overhead doors have been delivered, electrical 75-85% complete.

Office Update:

Trustee Lauer made a motion to approve the March 13, 2024, minutes; Deputy Mayor Doktor 2nd.

The motion was **passed** on the following by roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	x			
Deputy Mayor Doktor	x			
Trustee Krzemien			x	
Trustee Lauer	x			
Trustee Reisdorf			x	
VOTE TOTAL	3		2	

Trustee Reisdorf made a motion to pay the invoices for the 3/27/24 abstracts, required \$35,023.33; Trustee Krzemien 2nd.

The motion was **passed** on the following by roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	x			
Deputy Mayor Doktor	x			
Trustee Krzemien	x			
Trustee Lauer	x			

Trustee Reisdorf	x			
VOTE TOTAL	5			

**VILLAGE OF CORFU - General Fund
Abstract of Bills
3.27.24 Budget Year 2023-2024**

Inv. Date	Inv #	Vendor	G/L #	Amt. Due
3.20.24	Jan-March	Lori Stiles	1110.40	\$ 103.18
3.20.24	Jan-March	Amy Smith	1110.40	\$ 132.66
2.29.24	152106	Casella	5110.40	\$ 132.28
3.12.24	7	The Daily News	8020.40	\$ 9.38
3.13.24	Mar-24	Home Depot	5110.40	\$ 77.30
3.12.24	6496 March 2024	M&T Bank	3120.40	\$ 1,130.60
3.12.24	6496 March 2024	M&T Bank	1325.40	\$ 110.70
3.18.24	104	Jen Wolcott	1325.40	\$ 115.00
3.20.24	Feb-24	Office of State Comptroller	A690	\$ 2,054.00
3.7.24	37607365	Quill	1325.40	\$ 218.99
3.12.24	3675116	Quill	1325.40	\$ 61.12
3.8.24	316373	Reisdorf Oil	5680.40	\$ 476.52
3.15.24	316401	Reisdorf Oil	5680.40	\$ 451.56
3.15.24	316571	Reisdorf Oil	5680.40	\$ 305.90
3.18.24	117565	Seaman's Hardware	5110.40	\$ 59.99
3.18.24	128044	Seaman's Hardware	5110.40	\$ 32.99
3.14.24	142466601031424	Spectrum	1110.40	\$ 52.49
3.14.24	142466601031424	Spectrum	1325.40	\$ 52.49
3.14.24	142466601031424	Spectrum	3120.40	\$ 52.49
3.14.14	142466601031424	Spectrum	5110.40	\$ 52.50
3.25.24	Stamps 3.24	Stamp Fulfillment	1110.40	\$ 1,653.15
3.20.24	32024	Value Charge	3120.40	\$ 195.88
3.8.24	5028995202	Wells Fargo	1325.40	\$ 74.15
3.8.24	5028995202	Wells Fargo	1110.40	\$ 74.15
3.20.24	7246	Young Guns Embroidery	8510.40	\$ 7,287.44
			TOTAL	\$ 14,966.91

VILLAGE OF CORFU - Sewer Fund

**Abstract of Bills
3.27.24 Budget Year**

Inv. Date	Inv #	Vendor	G/L #	Amt. Due
3.18..24	55201	MRB	8130.40	\$ 2,400.00
3.11.24	847930911	National Fuel	8120.40	\$ 23.62

3.11.24	742329705	National Fuel	8120.40	\$ 21.26
3.11.24	742261304	National Fuel	8120.40	\$ 22.19
3.12.24	8954279011	National Grid	8130.40	\$ 2,426.30
3.12.24	3010140103	National Grid	8130.40	\$ 601.99
3.13.24	5374673029	National Grid	8120.40	\$ 219.87
3.13.24	9874261005	National Grid	8120.40	\$ 350.95
3.13.24	3130140101	National Grid	8120.40	\$ 39.37
3.13.24	3110140105	National Grid	8120.40	\$ 104.95
3.13.24	3030140118	National Grid	8120.40	\$ 442.13
3.13.24	8134416003	National Grid	8120.40	\$ 259.38
3.14.24	305583	USA Blue Book	8130.40	\$ 1,000.88
Grant				
3.18.24	55202	MRB	HW8130.2	\$ 12,143.53
				\$ 20,056.42

Sewer WWTP update:

- Sewer Loan, \$25,512.89 has been transferred from the Sewer Account to the General Fund Repayment of the \$25,000 loan, plus interest. This loan was approved at the July 12, 2023 Village Board Meeting.
- Pre-relevy notices have been sent out for unpaid sewer invoices. Any unpaid sewer accounts will be sent to relevy on the Village of Corfu property taxes if not received in the office by April 5, 2024. The outstanding amount for village accounts when running the relevy report was \$12,346.33.
- UV Project- Draw #17 in the amount of \$2,458.46 was received. Pay Application #5 notice was received; \$41,467.50 will be paid to the GC, STC Construction upon receipt of funds from the EFC.
- Engineers are still working with Darien and attorneys.

Beautification Update:

- Deputy Mayor Doktor
 - Received \$500 donation from County Line Stone for Autumn in the Village.
 - Discussed flowerpots.
 - Yard sale May 31-June 1st

Misc:

- 81 E. Main St. –Closed on the property on March 15, 2024; Utilities: National Grid, National Fuel Gas, MCWA, Sewer have been changed over to the Village of Corfu effective March 15, 2024. Property has been added to insurance policy.
- Deputy Mayor Doktor suggested when doing walk throughs of the property to not allow residents upstairs for safety reasons.
- Will be creating a committee for property; will add to newsletter for volunteers.
- Solar Eclipse events; April 6th-8th.

Trustee Reisdorf made a motion to adjourn at 8:00 pm. Mayor Sargent 2nd.

The motion was **passed** on the following vote by roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	x			
Deputy Mayor Doktor	x			
Trustee Krzemien	x			
Trustee Lauer	x			
Trustee Reisdorf	x			
VOTE TOTAL	5			

Respectfully Submitted,
Jenny McMartin-Eck, Deputy Clerk