



## Village of Corfu Organizational & Regular Meeting Minutes June 2, 2021

The Village of Corfu Mayor and Board of Trustees held the Organizational & Monthly Meetings at the Corfu Fire Department Meeting Room, 116 East Main Street on June 2, 2021, at 6:30 p.m. Present were Mayor Sargent, Deputy Mayor Doktor, Trustee Lauer, Trustee Reisdorf, Trustee Johnson, Village Clerk, Jennifer Eck, and Camden Group Representatives, Al Graham and Ken Scherrieble.

The Mayor was opened the Organizational Meeting at 6:30 pm, followed by the Pledge to the Flag.

Motion was made by Trustee Reisdorf and seconded by Trustee Doktor to approve the following appointments:

Jennifer Eck	Clerk Treasurer
Jenny McMartin-Eck	Deputy Clerk Treasurer
Amy Smith	Court Clerk
Lori Stiles	Deputy Court Clerk
Allan Starkweather	Historian
Brian Schollard	Zoning and Code Enforcement

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Johnson	X			
Trustee Lauer	X			
Trustee Reisdorf	X			
<b>VOTE TOTAL</b>	<b>5</b>			

Village policies were reviewed for any potential changes.

Motion was made by Deputy Mayor Doktor and seconded by Trustee Lauer to move the following Resolution:

**RESOLVED:** That the Village of Corfu hereby re-adopts the following Village policies as per attached Policy Documents:

- NY Local Government Records (LGS-1) Resolution
- NYCLASS as a depository on the Investment Policy
- Reciprocal Municipal Cooperation Agreement: As adopted February 19, 2009. Whereby the Code/Building Administrator for the Town shall administer and enforce all of the provisions of the New York State Uniform Fire Prevention and Building Codes within the Village in the absence of the Village

Code Enforcement Officer; and the Village Code Enforcement Officer will assist the Town in a like manner.

- Municipal Cooperation Policy: As adopted Feb. 19, 2009.
- Procurement Policy: As adopted March 21, 2011 and amended October 14, 2020.
- Credit Card Policy: As adopted Feb. 28, 2011 and reviewed October 14, 2020.
- Investment Policy: As adopted December 8, 2008 and reviewed October 14, 2020.
- Budget Policy: As adopted April 13, 2015 and reviewed October 14, 2020.
- Grievance Procedure: As adopted March 14, 2011 and reviewed October 14, 2020.
- Fair Housing Policy: As adopted March 14, 2011 and reviewed October 14, 2020.
- Conflict of Interest Policy: As adopted March 28, 2011 and reviewed October 14, 2020.
- Shared Service Agreement: As adopted March 21, 2011.
- Breach Notification Policy: As adopted October 14, 2020.
- Fund Balance Policy: As adopted November 12, 2012.
- Blood Borne Pathogens Policy: As adopted December 16, 2011.
- Compliance Policies: which include Equal Employment Opportunity and Harassment Policy, Workplace Violence as adopted in Employee Handbook July 1, 2019.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Johnson	X			
Trustee Lauer	X			
Trustee Reisdorf	X			
<b>VOTE TOTAL</b>	<b>5</b>			

Discussion of Departmental assignments for Board Members. Motion was made by Trustee Reisdorf and seconded by Trustee Lauer for the Departmental assignments:

- Deputy Mayor – Mike Doktor
- Budget, Finances – Trustee Lauer
- Sewer, Planning and Zoning – Trustee Reisdorf
- Beautification – Trustee Doktor
- Maintenance, Electrician – Trustee Johnson
- Police, Budget and Office – Mayor Sargent

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Johnson	X			
Trustee Lauer	X			
Trustee Reisdorf	X			
<b>VOTE TOTAL</b>	<b>5</b>			

Motion was made by Deputy Mayor Doktor and seconded by Trustee Lauer to appoint Judge O'Connor to oversee the Court Department.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Johnson	X			
Trustee Lauer	X			
Trustee Reisdorf	X			
<b>VOTE TOTAL</b>	<b>5</b>			

Motion was made by Trustee Lauer and seconded by Trustee Reisdorf to move the following Resolution to make the following designations for the remainder of the Fiscal Year 2021-2022:

BE IT RESOLVED that;

- Freed Maxick be retained as the Village Accounting Firm for the Village and completion of the Annual Update Document-AUD
- Whiting Law Firm be retained as Village Attorney
- Bond, Schoeneck & King be retained as Attorney for the Police Contract and police personnel.
- MRB be retained as the Village Engineers
- The Batavia Daily News be designated as the official newspaper
- M&T Bank be designated as the official depository of the Village of Corfu
- A fixed rate of \$.575/mile for mileage is to be paid as reimbursement to Village Officers and Employees who use their personal automobiles while performing their official Village duties.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Johnson	X			
Trustee Lauer	X			
Trustee Reisdorf	X			
<b>VOTE TOTAL</b>	<b>5</b>			

Motion was made by Trustee Lauer and seconded by Trustee Doktor that the Village Board meeting will be held the 2<sup>nd</sup> Wednesday of each month at 6:30 pm, at the Corfu Fire Department Meeting room, temporarily.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Johnson	X			
Trustee Lauer	X			
Trustee Reisdorf	X			
<b>VOTE TOTAL</b>	<b>5</b>			

Motion made by Mayor Sargent and seconded by Trustee Lauer to establish special meetings of the Board of Trustees as follows:

The Mayor and Trustees of the Village shall constitute the Board of Trustees thereof. The Board shall meet at six-thirty o'clock in the evening (6:30 pm) of the 2<sup>nd</sup> Wednesday in the month following the annual election and such meeting is known as the Organizational meeting of the Board. The Board shall hold other regular meetings at such times and places in the Village as it shall by resolution provide. Special meetings may be called by the Mayor or any two Trustees, by causing a written notice, specifying the time and place thereof, to be served upon each member of the Board, personally, at least one hour, or by leaving a notice at his/her residence or place of business with some person of suitable age or discretion, or by email, at least twenty-four hours before the time of the meeting, or by mailing such notice at least seventy-two hours before such meeting. Any meeting may be adjourned to a later date, but not more than three (3) weeks. (See Section 87 of Village Law)

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Johnson	X			
Trustee Lauer	X			
Trustee Reisdorf	X			
<b>VOTE TOTAL</b>	<b>5</b>			

Pursuant to Village Law 5-524(6), motion by Trustee Lauer and seconded by Deputy Mayor Doktor to move the following resolution:

**RESOLVED:** That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and discounted invoice charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the Board of Trustees disallows; AND that this resolution is effective immediately.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Johnson	X			
Trustee Lauer	X			
Trustee Reisdorf	X			
<b>VOTE TOTAL</b>	<b>5</b>			

Planning Update:

Deputy Mayor Doktor made a motion to approval permits for Brittany's Booze Barn, 2<sup>nd</sup> by Trustee Lauer.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Johnson	X			
Trustee Lauer	X			
Trustee Reisdorf	X			
<b>VOTE TOTAL</b>	<b>5</b>			

**Police Update:**

- Mayor Sargent informed the Board the paperwork for the car has been signed and the car is at FM communications for the radio installation.
- Crown Vic is now for sale, asking \$5,000.
- Officer Arney will inventory all light bars, etc to sell.
- Trustee Reisdorf commended the Corfu Police with their presence in the community.

**Court Update:**

- No Update

**Maintenance Update:**

- The Board asked Mr. Graham to reach out to Dan Stahley of NYS DOT for the pothole repair on Alleghany Road.

**Office Update:**

Deputy Mayor Doktor made a motion to approve the bills in the amount of \$36,175.62 per cash requirements requested from Freed Maxick, 2nd by Trustee Lauer.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Johnson	X			
Trustee Lauer	X			
Trustee Reisdorf	X			
<b>VOTE TOTAL</b>	<b>5</b>			

**VILLAGE OF CORFU - General Fund  
Abstract of Bills  
6.2.21 - Budget Year 2020-2021**

Inv. Date	Inv #	Vendor	G/L #	Amt. Due
5/28/21	2376291	Falcone Electric	5110.4	\$15.70
5/25/21	375840	Jay E. Potter	5110.4	\$29.56
5/25/21	d590a3a1	Johnson Newspaper	1325.4	\$34.07
4/26/21	8915292105	National Grid	5182.4	\$701.23

5/26/21	R101289	Upson Maybach	5110.4	\$169.45
6/1/21	Tax mail out	USPS	1325.4	\$110.00
				\$ 1,060.01

**VILLAGE OF CORFU - General Fund  
Abstract of Bills  
6.2.21 - Budget Year 2021-2022**

Inv. Date	Inv #	Vendor	G/L #	Amt. Due
6/1/21	410575	Amherst Alarm	1325.4	\$120.00
6/1/21	5996	Camden Group	5110.4	\$4,333.33
6/1/21	9422202	Ford Credit	3120.2	\$11,581.58
5/25/21	7bd7be2e	Johnson Newspaper	1325.4	\$49.51
6/1/21	7cc2cdbf	Johnson Newspaper	1325.4	\$28.30
6/1/21	97353	Vaspian	1325.4	\$31.25
6/1/21	97353	Vaspian	1110.4	\$31.25
6/1/21	97353	Vaspian	3120.4	\$31.25
6/1/21	97353	Vaspian	5110.4	\$31.25
5/23/21	9880496550	Verizon	3120.4	\$120.07
				\$ 16,357.79

**VILLAGE OF CORFU -Sewer Fund  
Abstract of Bills  
6.2.21 Budget Year 2020-2021**

Inv. Date	Inv #	Vendor	G/L #	Amt. Due
6/1/21	6023	Camden Group	8130.40	\$ 88.00
6/1/21	6022	Camden Group	8130.40	\$ 88.00
6/1/21	6024	Camden Group	8130.40	\$ 88.00
5/1/21	5906	Camden Group	8130.40	\$ 3,500.00
5/1/21	6035	Camden Group	8120.40	\$ 170.00
5/1/21	6037	Camden Group	8120.40	\$ 340.00
5/1/21	6038	Camden Group	8120.40	\$ 170.00
5/1/21	6015	Camden Group	8130.40	\$ 186.00
5/1/21	6016	Camden Group	8130.40	\$ 186.00
5/1/21	6032	Camden Group	8120.40	\$ 170.00
5/1/21	6034	Camden Group	8120.40	\$ 170.00
				\$ 5,156.00

**VILLAGE OF CORFU - Sewer Fund**  
**Abstract of Bills**  
**6/2/2021 Budget Year 2021-2022**

Inv. Date	Inv #	Vendor	G/L #	Amt. Due
6/1/21	6000	Camden	8130.40	\$ 3,500.00
6/1/21	5989	Camden	8130.40	\$ 6,743.46
6/1/21	6003	Camden	8130.40	\$ 3,000.00
5/22/21	599-4662	Frontier	8120.40	\$ 59.98
5/22/21	599-4661	Frontier	8120.40	\$ 59.98
5/22/21	599-3311	Frontier	8120.40	\$ 85.09
5/22/21	599-6454	Frontier	8120.40	\$ 153.31
				\$ 13,601.82

**Sewer Update:**

- Mr. Ken Scherrieble addressed the Board to answer any questions that the Board had regarding the sewer plants.
  - o Flow to the plants is not enough to separate the 2 plants; the Corfu plant is now failing the ammonia testing that is sent to the DEC, Corfu's plant electric bills are double compared to Plant #2
  - o The plan is to shut down Corfu plant #1 and make repairs to Plant #1; Camden Group will not know what actual repairs or costs will be until plant is shut down and reviewed.
  - o Plant will reopen once more flow comes into the lines.
  - o Once plant is shut down, Camden will present the Board the findings of all repairs needed to be made, possibility of grants to cover these costs, Mr. Scherrieble will work with Village for grants.
  - o Mr. Scherrieble will keep Corfu plant #1 available in case Plant # 2 fails to meet requirements with all flow going to that plant.
  - o Mr. Scherrieble will complete a 5-year plan once Corfu plant #1 is shut down and repairs needed are known in September.

Trustee Reisdorf made a motion to close Corfu Plant #1, 2<sup>nd</sup> by Trustee Johnson.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Johnson	X			
Trustee Lauer			x	
Trustee Reisdorf	X			
<b>VOTE TOTAL</b>	<b>4</b>		<b>1</b>	

Trustee Johnson made a motion to approve the quote from Jason Heineman for work to be done at Sewer plant; 2<sup>nd</sup> by Trustee Reisdorf.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Johnson	X			
Trustee Lauer	X			
Trustee Reisdorf	X			
<b>VOTE TOTAL</b>	<b>5</b>			

Trustee Reisdorf made a motion to approve the 1-year contract with Camden Group, 2<sup>nd</sup> by Trustee Johnson.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Johnson	X			
Trustee Lauer	X			
Trustee Reisdorf	X			
<b>VOTE TOTAL</b>	<b>5</b>			

**Beautification Committee:**

- Deputy Mayor Doktor has submitted a permit to keep Flags up throughout the Summer.
- Discussed the Village wide yard sale with the Corfu Garden Club.
- Discussed Farmer’s market, Corfu Presbyterian Church is allowing the use of their restrooms on Market nights.
- Mayor Sargent is planning a 4<sup>th</sup> of July celebration, scheduling parade and events for July 3<sup>rd</sup> at 5pm, more info to follow.

**Misc.**

- Mayor Sargent presented the Board with a Solicitor permit for a College Student selling door to door educational books, Town of Pembroke has approved their permits. After discussion, it was decided to approve Solicitor permit.
- Discussed complaint on a resident’s construction trailer on the shoulder of road in Village, Mayor Sargent will ask Officer Krezmien to address this problem.

Deputy Mayor Doktor made a motion to adjourn meeting at 8:00 p.m., 2<sup>nd</sup> by Trustee Johnson:

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Johnson	X			
Trustee Lauer	X			
Trustee Reisdorf	X			
<b>VOTE TOTAL</b>	<b>5</b>			



Respectfully Submitted,

Jenny McMartin-Eck  
Deputy Clerk