



## Village of Corfu Committee Meeting Minutes September 27, 2023

The Village of Corfu held its Committee Meeting September 27, 2023, at 6:30 p.m. at located at 116 East Main St, Corfu NY 14036.

In attendance: Mayor Sargent, Deputy Mayor Doktor, Trustee Krzemien, Trustee Lauer, Trustee Reisdorf. Also in attendance: Clerk, Jennifer Eck, Electrician, Norm Waff, Maintenance.

Residents attended this meeting; Linda Sformo, Julie and Phil Kumiega, Matt Orleman, Ken Brauner.

### **Planning and Code Enforcement:**

- 29 W. Main Street New Garage – no update.
- 2 issues that are being addressed:
  - 28 Maple Street: vehicles requested to be moved and resident has not responded; Mr. Johnson will call and if there is no further movement, appearance tickets will be issued with fines.
  - 90 East Main Street: requested rubbish removal and resident has not responded; Mr. Johnson will call and if there is no further movement, appearance tickets will be issued with fines.

### **Police Update:**

- Department working on investigations – no further updates.

### **Court Update:**

- Would like the Police and Court to work in collaboration for security grants for possible whiteboard or video for courtroom.

### **Maintenance Update:**

- Mr. Waff informed the Board of the H2S sensor for plant #2 – Mayor Sargent will discuss with Camden Group
- Fuel Tanks were installed, and Fence has been modified. Some electrical work needs completion. Mr. Waff has completed instructions; Deputy Clerk is preparing a policy for all users to sign off on.
- Trustee Krzemien requested that maintenance, Loren Vincent be the main point of contact for snow removal. Trustee Krzemien will reach out to Dispatch to inform them of changes.

- Mayor Sargent discussed a dead tree on Lawrence Ave that is in the right of way, he will contact tree service for removal quote.
- Mr. Waff – unidentified compound in cold storage; unsure what it is and who is responsible.
- Superior Plus picked up 3 tanks today, they cannot pick up the one by clarifier building.
- Discussed the heating contractor working for the UV Light project to give a quote for changing from propane to natural gas on generators.
- Trustee Krzemien discussed the timing of skid loader.

*Maintenance Progress*

9/27/2023

Underlined comments require Board Action

CARRY OVER ITEMS:

General: The concrete pad has been poured at the Presbyterian Church. Forms will be removed in 7 days  
 Garbage cans and liners have been purchased. Village of Corfu identifier will be placed on the cans before Autumn in the Village  
 Insurance Inventory has begun. This will include photos of the equipment, serial numbers (if available) and documented replacement costs.

1 South Shop: Building Maintenance is Ongoing.

4 The site: 1. The chain link fence on the south property line is in need of repair. On Hold

5 CORFU #2:

MRB will be asked to investigate the value of TVSS on electrical panels. Status?

A visual alarm light needs to be installed on the outside of the Influent Room to indicate high levels of hazardous gases being present.

The Influent Room door is not latching under the force of the door closure. This door needs to be self-locking in order to be a safe work area.

6 Large Maintenance Building: The diesel tank has been placed into the secondary leak containment basin. All leak containment is now installed.

7 MAINTENANCE SHOP: The new door has been painted and will be scheduled to be installed in end of September, beginning of October. On-Going.

8 GENERAL: 1. Can the Board officially name all of the buildings at the WWTP's to avoid any confusion when people reference them? Refer to attached suggestions.

2. FUEL FARM: The unleaded and diesel fuel tanks have been installed and filled. The fence line has been modified for access to fuel outside the secured area. No Parking and Video surveillance signs have been installed. A key operated switch has been ordered with a captive key feature to turn the pumps on and off by the user. I recommend that weekly totalizing meter readings be logged on Monday morning to provide "Checks and Balances" for billing. This will require each police officer and fire chief to also record gallons when refueling. NO PARKING and VIDEO SURVIELANCE signs have been installed.

VILLAGE SIGNS:

UPDATE: The target schedule for the sign installation has been moved out to the middle of October.

The sign at the Intermediate School will remain at the existing location.

ITEMS ON HOLD:

- 1 Concrete Sidewalk behind Police Garage: - Hold off until weather breaks in spring.
- 2 Sealing of Blacktop paved areas: - Hold off until weather breaks in spring. There is a pothole near the rear of the Clarifier Building (approximately 5'x5'x3" deep that needs to be patched before the pavement is sealed. Cracks are opening up where previous patches were made and also need to be filled before sealing. Scott from the town of Pembroke said that this could be done with cold patch but it would be better to do is with hot tar. He said the minimum load for tar from County Line Stone is 1 ton which would be a lot for 1 pothole. **On-Hold**

There are a number of problems with the paving on Fieldcrest that the excess blacktop could be used to repair. **On-Hold**

**Office Update:**

- M&T rescinded their quote of 4.5% that would match Five Star. Claimed they didn't realize the Village was a municipality. Board is moving this money to Five Star.
- Received \$4,905.00 in AIM Funding.
- Grant writing funding paperwork has been sent to Genesee County for reimbursement.

Mayor Sargent read the following Resolution: Resolution No. #11 – for 2023Whereas, the Village of Corfu has diligently managed its financial assets and seeks to maximize returns on its investments; and

Whereas, Five Star Bank is currently offering a competitive interest rate of 4.5% on its money market accounts, which presents an opportunity for the Village to earn a higher return on its funds; and

Whereas, the Village has considered the financial stability, reputation, and services offered by Five Star Bank and believes it to be a suitable financial institution for managing its money market account;

Now, Therefore, Be It Resolved That:

1. The Village of Corfu hereby authorizes and directs the Village Treasurer or another authorized representative to move the Village's money market account to Five Star Bank.
2. The Village Treasurer is authorized to take all necessary steps and execute any required documents to facilitate the transfer of funds to Five Star Bank.
3. The Village Treasurer shall monitor the account and take appropriate actions to ensure that the Village receives the best possible return on its investments while maintaining compliance with all applicable laws and regulations.

Deputy Mayor Doktor made a motion to approve Resolution #11 for 2023; Trustee Lauer 2<sup>nd</sup>.

The motion was **passed** on the following by roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Deputy Mayor Doktor	x			
Trustee Krzemien	x			
Trustee Lauer	x			
Trustee Reisdorf	x			
<b>VOTE TOTAL</b>	<b>5</b>			

Trustee Reisdorf made a motion to approve the September 13,2023 minutes; Trustee Krzemien 2<sup>nd</sup>.

The motion was **passed** on the following by roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Deputy Mayor Doktor	x			
Trustee Krzemien	x			
Trustee Lauer	x			
Trustee Reisdorf	x			
<b>VOTE TOTAL</b>	<b>5</b>			

Trustee Krzemien made a motion to pay the invoices for the 9/27/23 abstracts, required \$12,960.40.  
Trustee Reisdorf 2<sup>nd</sup>.

The motion was **passed** on the following by roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	x			
Deputy Mayor Doktor	x			
Trustee Krzemien	x			
Trustee Lauer	x			
Trustee Reisdorf	x			
<b>VOTE TOTAL</b>	<b>5</b>			

**VILLAGE OF CORFU - General Fund**  
**Abstract of Bills**  
**9.27.23 Budget Year 2023-2024**

<b>Inv. Date</b>	<b>Inv #</b>	<b>Vendor</b>	<b>G/L #</b>	<b>Amt. Due</b>
8.11.23	55483800	Federal Eastern International	3120.40	\$ 2,395.15
9.13.23	9360	Home Depot	5110.40	\$ 232.01
9.12.23	6496	M&T Bank	5110.40	\$ 222.58
9.12.23	6496	M&T Bank	5110.40	\$ 29.95
9.12.23	64	Jen Wolcott	1325.40	\$ 80.00
9.13.23	2435	John Whiting	1325.40	\$ 306.00
9.30.24	2023-2024	NYS Association of City & Village Clerks	1325.40	\$ 50.00
9.19.23	Aug-23	Office of State Comptroller	A690	\$ 3,814.00
9.13.23	34580090	Quill	1325.40	\$ 216.98
8.21.23	34148136	Quill	5110.40	\$ 4.79
9.13.23	34580080	Quill	1325.40	\$ 61.04
9.7.23	22em240	Rochester Regional Health	3120.40	\$ 120.00
9.14.23	142466601091423	Spectrum / Charter Comm	1325.40	\$ 69.99
9.14.23	142466601091423	Spectrum / Charter Comm	1110.40	\$ 69.99
9.14.23	142466601091423	Spectrum / Charter Comm	3120.40	\$ 69.99
9.18.23	299519	WNY Imaging	1110.40	\$ 173.08
9.18.23	299519	WNY Imaging	1325.40	\$ 173.07
9.10.23	4884	WNY Net Works	3120.40	\$ 62.50
9.7.23	5026647322	Wells Fargo	1110.40	\$ 71.24
9.7.23	5026647322	Wells Fargo	1325.40	\$ 71.24
9.11.23	519400	Woodcutters Headquarters	5110.40	\$ 57.98
9.6.23	10-985029	EconoSigns (shirts for L. Vincent	5110.40	\$ 121.34
9.20.23	10-985342	EconoSigns (no parking signs, etc)	5110.40	\$ 205.19
			<b>TOTAL</b>	<b>\$ 8,678.11</b>

**VILLAGE OF CORFU - Sewer Fund  
Abstract of Bills  
9.27.23 Budget Year 2023-2024**

Inv. Date	Inv #	Vendor	G/L #	Amt. Due
<b>Grant</b>				
9.13.23	2435 - A	John Whiting Attorney	HW8130.2	\$ 171.00
<b>2023-2024</b>				
9.12.23	742329705	National Fuel	8120.4	\$ 19.78
9.12.23	847930911	National Fuel	8120.4	\$ 22.05
9.12.23	3010140103	National Grid	8130.4	\$ 1,475.73
9.12.23	8954279011	National Grid	8130.4	\$ 1,506.77
9.12.23	3030140118	National Grid	8120.4	\$ 319.56
9.12.23	9874261005	National Grid	8120.4	\$ 127.15
9.13.23	8134416003	National Grid	8120.4	\$ 207.94
9.12.23	5374673029	National Grid	8120.4	\$ 134.14
9.12.23	3130140101	National Grid	8120.4	\$ 54.04
9.13.23	3110140105	National Grid	8120.4	\$ 68.67
9.18.23	124682	Seamans	8130.4	\$ 175.46
				<b>\$ 4,282.29</b>

**Sewer WWTP update:**

- Received Draw #9 for WWTP UV Disinfection Project, \$101,590.07.
- Draw #10 has been submitted to the EFC. (Environmental Facilities Corporation)
- Sewer Account balance is \$155,660.71

Trustee Lauer made a motion to pay off the 1<sup>st</sup> \$25,000 loan from the general fund; Deputy Doktor 2<sup>nd</sup>.

The motion was **passed** on the following by roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	x			
Deputy Mayor Doktor	x			
Trustee Krzemien	x			
Trustee Lauer	x			
Trustee Reisdorf	x			
<b>VOTE TOTAL</b>	<b>5</b>			

**Beautification Update:**

- Deputy Mayor Doktor -Autumn in the Village update:
  - 34 Vendors; met with Officer in Charge regarding layout and safety.
  - Set up QR code or a map of the venue.
  - Deputy Mayor Doktor requested “Do not park by order of Police” signs.
  - Discussed debris around the Union Hotel; will ask Loren to clean up if owner will not
  - Trustee Krzemien discussed the cold patch with Town of Pembroke; \$120 per ton

**Miscellaneous:**

- Mayor Sargent reached out to Genesee County regarding water project; no response to date.
- Deputy Clerk requested Trustees’ newsletter items.

Events coming up:

- Autumn in the Village – October 7
- Trick or Treating – October 31; 5pm-7:30pm
- Christmas Parade – December 1
- Solar Eclipse – April 2024
- 

Deputy Mayor Doktor made a motion to adjourn at 7:20 pm. Trustee Lauer seconded.

The motion was **passed** on the following vote by roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	x			
Deputy Mayor Doktor	x			
Trustee Krzemien	x			
Trustee Lauer	x			
Trustee Reisdorf	x			
<b>VOTE TOTAL</b>	<b>5</b>			

Respectfully Submitted,  
Jenny McMartin-Eck, Deputy Clerk