



Village of Corfu Regular Meeting Minutes October 11, 2023

The Village of Corfu held its Committee Meeting October 11, 2023, at 6:30 p.m. at located at 116 East Main St, Corfu NY 14036.

In attendance: Mayor Sargent, Trustee Krzemien, Trustee Lauer, Trustee Reisdorf. Also in attendance: Clerk, Jennifer Eck, Electrician, Norm Waff, Maintenance, Loren Vinent, Code Enforcement, Robin Johnson, Officer in Charge, David Krzemien. Deputy Mayor Doktor was absent.

Sign in sheet for guests of meeting for legacy project with the Pembroke 6th class will be attached to the minutes at the Village Office.

Mr. Aaron Brown and class presented to the Board the Legacy Project they are currently working on. They will be placing banners in front of the school and would like to be able to purchase more banners to be placed throughout the Village. Mr. Brown and Mayor Sargent had previously been in contact; Mayor Sargent has already reached out to the State to provide more information to get approval of these displays. The cost of the banners are \$117 and currently, Mr. Brown is fundraising to purchase more. Mr. Brown will email the form to the Village Clerk for more information regarding the project.

Mr. Brown and guests left the meeting at 6:45 pm

Planning and Code Enforcement:

- 29 W. Main Street New Garage – breaking ground.
- 41 W. Main Street installing a concrete pad.
- 90 East Main Street: requested rubbish removal and resident has not responded; Mr. Johnson will call and if there is no further movement, appearance tickets will be issued with fines.
- Discussed the debris at Potter's Lumber next to a fire hydrant. Mr. Johnson will review and ask this to be moved.
- Complaint regarding large fire on Ganson Ave. Mr. Johnson will reach out to code enforcement with Darien.

Police Update:

- Officer in Charge commended the Police department for their professionalism.
- Autumn in the Village with Department was a great success.
- Currently:
 - Monthly reports completed.

- Decrease in Tickets
- Over 100 arrests for 2023; approx. 30 penal law arrests
- Did not receive traffic grant; however, actively pursuing other grants:
 - Genesee County is changing radio system; \$5,600 per portable radio, \$2,800 for Motorola.
 - Body cameras as NYS will require in future; Computer for new car.
 - Computer for new car as quote was \$4,000-\$5,000.
- Officer in charge will call on pricing to switch over plate reader in new car.

Court Update:

- Received \$24,176.00 for September Fines

Maintenance Update:

- Mr. Vincent:
 - Inquired on the sale of the skidster as Al's Auto is interested in purchasing.
 - Box is on truck for leaf pickup; Mr. Schollard is starting next week's leaf pickup.
- Trustee Krzemien will be ordering the new machine; will find out how long before delivery.
- Mayor Sargent requested Mr. Vincent to get quotes on bins for easier pickup of leaves.
- Draves Tree Service quoted the Village for \$1,400 for the tree removal at 9 Lawrence Ave.

Trustee Reisdorf made a motion for the tree removal from Drave's Tree Service for 9 Lawrence Ave; Trustee Krzemien seconded.

The motion was **passed** on the following by roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Deputy Mayor Doktor				X
Trustee Krzemien	x			
Trustee Lauer	x			
Trustee Reisdorf	x			
VOTE TOTAL	4			1

***Maintenance Progress – Mr. Waff
10/11/2023***

CARRY OVER ITEMS:

General: Forms will be removed in 7 days. The Bench can be installed at any time. Is the Village or Church planning any type of dedication to the Bench? **November 5th, more info to follow.**

South Shop: Currently being used as Maintenance, Repair, and Maintenance Office activities.

The site: **1.** The chain link fence on the south property line is in need of repair. **On Hold**

CORFU #2:

MRB will be asked to investigate the value of TVSS on electrical panels. **Status?**

A visual alarm light needs to be installed on the outside of the Influent Room to indicate high levels of hazardous gases being present.

The Influent Room door is not latching under the force of the door closure. This door needs to be self-locking in order to be a safe work area. **Does the Board want me to remedy the latching problem?**

Camden Group has fixed and building is locked.

Large Maintenance Building: 15 new flag poles are ready for flags and can be installed.

MAINTENANCE SHOP: The new door has been painted and will be scheduled to be installed at the end of September, beginning of October. **On-Going.**

GENERAL: 1. Can the Board officially name all of the buildings at the WWTP's to avoid any confusion when people reference them? Refer to attached suggestions. ?

2. FUEL FARM: The unleaded and diesel fuel tanks have been installed and filled. The fence line has been modified for access to fuel outside the secured area. No Parking and Video surveillance signs have been installed. A key operated switch has been ordered with a captive key feature to turn the pumps on and off by the user. I recommend that weekly totalizing meter readings be logged on Monday morning to provide "Checks and Balances" for billing. This will require each police officer and fire chief to also record gallons when refueling. **NO PARKING and VIDEO SURVIELANCE signs have been installed. The key operated switch came in yesterday and now the final wiring can be completed. This will done between this week and next.**

REFER TO THE FUEL TOTALIZING LOG. This will be filled out a minimum of every two weeks to be used for account purposes. **WHO WILL BE RESPONSIBLE FOR ORDERING TANK REFILL? Mr. Vincent will take readings and will be responsible for ordering fuel.**

VILLAGE SIGNS:

UPDATE: The target schedule for the sign installation has been moved out to the middle of October. The post hole digger has arrived at the Maintenance Dept.

ITEMS ON HOLD:

- 1 Concrete Sidewalk behind Police Garage:** - Hold off until weather breaks in spring.
- 2 Sealing of Blacktop paved areas:** - Hold off until weather breaks in spring. There is a pothole near the rear of the Clarifier Building (approximately 5'x5'x3" deep that needs to be patched before the pavement is sealed. Cracks are opening up where previous patches were made and also need to be filled before sealing. Scott from the town of Pembroke said that this could be done with cold patch but it would be better to do it with hot tar. He said the minimum load for tar from County Line Stone is 1 ton which would be a lot for 1 pothole. **On-Hold**

There are a number of problems with the paving on Fieldcrest that the excess blacktop could be used to repair. **On-Hold**

Office Update:

- The Annual Financial Report has been completed and submitted.
- Received \$5,000 reimbursement for Grant Writing Funding from Genesee County
- Transferred \$25,512.89 from Sewer Fund to General Fund for 1st loan; \$25,000 plus interest.
- Q3 2023 Sewer Billing will be sent out by the end of the week.

Trustee Krzemien made a motion to approve the September 27,2023 minutes; Trustee Reisdorf 2nd.

The motion was **passed** on the following by roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Deputy Mayor Doktor				X
Trustee Krzemien	x			
Trustee Lauer	x			
Trustee Reisdorf	x			
VOTE TOTAL	4			1

Trustee Reisdorf made a motion to pay the invoices for the 10/11/23 abstracts, required \$34,913.64. Trustee Lauer 2nd.

The motion was **passed** on the following by roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	x			
Deputy Mayor Doktor				X
Trustee Krzemien	x			
Trustee Lauer	x			
Trustee Reisdorf	x			
VOTE TOTAL	4			1

**VILLAGE OF CORFU - General Fund
Abstract of Bills
10.11.23 Budget Year 2023-2024**

Inv. Date	Inv #	Vendor	G/L #	Amt. Due
9.28.23	stamps	USPS	1325.40	\$ 132.00
10.1.23	July-Aug	Jennifer Eck	1325.40	\$ 259.38
10.1.23	7831	Camden	5110.40	\$ 4,823.00
9.25.23	4560790002	Green Mountain	5110.40	\$ 41.42
9.27.23	4568919001	Green Mountain	5110.40	\$ 416.25
9.19.23	4560790001	Green Mountain	5110.40	\$ 157.41
9.16.23	9.28.23	Dave Barsuk	5110.40	\$ 1,450.00
9.6.23	155474	County Line Stone	5110.40	\$ 116.94
9.26.23	Fuel farm	Excel Fence	5110.40	\$ 2,717.00

10.1.23	Sep-23	Genesee Traffic Prosecutors	1110.40	\$ 900.00
9.30.23	7.1.23-9.30.23	Hartford Ins	1910.40	\$ 167.91
10.1.23	2023	Kevin Koscielniak	3120.40	\$ 100.00
10.1.23	2023	Richard Lewis	3120.40	\$ 100.00
9.30.23	8915292105	National Grid	5182.40	\$ 849.53
9.28.23	34870408	Quill	5110.40	\$ 16.07
10.3.23	34928327	Quill	3120.40	\$ 29.60
9.28.23	34855269	Quill	5110.40	\$ 42.99
9.30.23	24462	Reisdorf Oil	5110.40	\$ 2,507.79
10.3.23	bd69c78e	SMG	1325.40	\$ 11.59
9.30.23	116034	Seamans	8510.40	\$ 30.00
10.7.23	3578	Sterling Tent	8510.40	\$ 365.00
10.3.23	10032301	TMP	8510.40	\$ 181.44
10.1.23	6756	Vaspian	1110.40	\$ 31.65
10.1.23	6756	Vaspian	1325.40	\$ 31.65
10.1.23	6756	Vaspian	1325.40	\$ 31.65
10.1.23	6756	Vaspian	5110.40	\$ 31.65
9.23.23	9945204394	Verizon	3120.40	\$ 160.43
9.23.23	9945204394	Verizon	8010.40	\$ 40.38
10.7.23	80	Jen Wolcott	1325.40	\$ 95.00
10.5.23	116146	Seamans	5110.40	\$ 4.95
			TOTAL	\$ 15,842.68

VILLAGE OF CORFU - Sewer Fund
Abstract of Bills
10.11.23 Budget Year

Inv. Date	Inv #	Vendor	G/L #	Amt. Due
10.1.23	7825	Camden	8130.4	\$ 7,505.48
10.1.23	7848	Camden	8130.4	\$ 257.40
10.1.23	7858	Camden	8130.4	\$ 102.85
10.1.23	7857	Camden	8130.4	\$ 102.85
10.1.23	7856	Camden	8130.4	\$ 102.85
10.1.23	7866	Camden	8120.4	\$ 250.00
10.1.23	7864	Camden	8120.4	\$ 250.00
10.1.23	7862	Camden	8120.4	\$ 552.00
9.26.23	120166	Bailey	8120.4	\$ 168.78
9.21.23	144726301092123	Charter Communications	8130.4	\$ 213.13
9.22.23	5994661	Frontier	8120.4	\$ 81.06
9.22.23	5994662	Frontier	8120.4	\$ 81.06
9.22.23	5996454	Frontier	8120.4	\$ 176.50
9.22.23	5993311	Frontier	8120.40	\$ 108.58
10.3.23	34942819	Quill	8130.40	\$ 32.44

9.29.23	52302	MRB	8130.40	\$ 2,135.00
10.5.23	857746206	National Fuel	8120.40	\$ 19.57
10.5.23	872163209	National Fuel	8120.40	\$ 31.07
10.5.23	736034605	National Fuel	8120.40	\$ 21.26
9.25.23	144053	USA Blue Book	8130.40	\$ 180.51
Grant				
9.29.23	52301	MRB	HW8130.2	\$ 6,698.57
				\$ 19,070.96

Sewer WWTP update:

- Received Draw #10 from the EFC in the amount of \$12,038.26.
- Camden is getting a quote for a strobe light on side of building.

Beautification Update:

- Mayor Sargent read an update from Deputy Mayor Doktor regarding Autumn in the Village:
 - 4th Annual Autumn in the Village was held on Oct. 7, 2023, attendance was lower than expected as the weather was a huge factor. All vendors reported they did great and would like to thank Mr. Vincent, Officer in Charge and Police Department, for all their assistance. Planning for the 5th annual on Oct 5, 2024.
 - Deputy Mayor Doktor and Trustee Krzemien are meeting with Ron Long and partner on October 17th, Mr. Johnson requested he attend the meeting.
- Bench for Allan – scheduled dedication on November 5, 2023; will get more information to announce.

Miscellaneous:

- Reminder of Harassment Prevention Training is due. Village Clerk has sent out information.
 - Mr. Stringham will be selling Christmas Trees this year, hoping to have the property sale completed for a tree decorating event for the residents to decorate.
 - Water lines on Depot have been completed; will still do research on hydrant placement.
 - Christmas Parade scheduled for December 1, 2023; party and community dinner to follow at the Pembroke Community Center.
 - Discussed the need to start planning for the Solar Eclipse in April 2024; will talk to Chamber about purchasing glasses.
- There will be NO Committee Meetings in November and December. November 22, 2023 and December 27, 2023.**

Trustee Lauer made a motion to adjourn at 7:45 pm. Trustee Krzemien seconded.

The motion was **passed** on the following vote by roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	x			
Deputy Mayor Doktor				X
Trustee Krzemien	x			
Trustee Lauer	x			
Trustee Reisdorf	x			
VOTE TOTAL	4			1

Respectfully Submitted,
Jenny McMartin-Eck, Deputy Clerk