



Village of Corfu Committee Meeting Minutes October 26, 2022

The Village of Corfu held its Committee Meeting on October 26, 2022, at 6:30 p.m. at located at 116 East Main St, Corfu NY 14036. In attendance: Mayor Sargent, Deputy Mayor Doktor, Trustee Johnson, Trustee Lauer, Trustee Reisdorf, Village Clerk, Jennifer Eck, Village Electrician, Norm Waff, Officer in Charge, David Krzemien, Zoning and Code Enforcement Officer, Robin Johnson.

Planning & Code Enforcement Update:

- Mr. Johnson met with planning board; discussed solar panels codes, there is no codes for this installation. Mr. Johnson will review State codes for more information.
- Depot Street has been paved; Town of Pembroke needs to add wrap to the culvert they installed.

Police Update:

- Officer in Charge, Mr. Krzemien addressed the Board on traffic offenses; have ran two shifts in the overnight having very productive shifts.
- Mr. Krzemien submitted stats on calls for Officers
- Officer Givens has completed SRO training, very community involved
- Officer reviews will be conducted, to follow Police Reform guidelines
- Officer Labelle held AED training for the department; Officer Lang received donated AEDs for department
- Officer Krzemien discussed fraud complaints; requested advertising on Facebook for residents to know what to look out for.

7:00 pm - Trustee Lauer made a motion to go into Executive Session to discuss a personnel matter; 2nd by Trustee Reisdorf.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Deputy Mayor Doktor	x			
Trustee Lauer	X			
Trustee Reisdorf	x			
Trustee Johnson	x			
VOTE TOTAL	5			

7:20 pm - Trustee Johnson made a motion to exit Executive Session with no decisions made; 2nd by Trustee Lauer.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Deputy Mayor Doktor	x			
Trustee Lauer	X			
Trustee Reisdorf	x			
Trustee Johnson	x			
VOTE TOTAL	5			

Court Update:

- Court audit submitted to the NYS Unified Court System on 10/13/22
- Mayor Sargent requested Bonadio Group complete audit for next year

Maintenance Update:

- Sidewalk repairs completed by Kohorst Construction
- Kohorst Construction will give quote on sidewalks for sewer plant
- Mr. Wittkop reached out to Deputy Mayor Doktor regarding trees at Genesee Heights, Deputy Mayor Doktor will follow-up with Mr. Wittkop.

Norm Waff's Report - Maintenance Progress

CARRY OVER ITEMS:

1 Lock on the Police Garage man- **Anti-tamper device will be installed in the coming weeks.**
This work will be completed when the issue of keys not working for some of the officers is resolved

2 What is the status of this item? the installation of the concrete walkway behind the Police Garage?

3 What is the status of arranging to have blacktop driveways sealed at the WWTP. The last time they were sealed was before the Corfu 2 plant was started construction. The blacktop is showing signs of deterioration and will start to break apart. Sealing will extend the life of the driveways. **Has the Village had any call backs from contractors to have this work done?**

4 The inside of the Clarifier Building has been pressure washed by Camden. In the next couple of weeks, I will be opening and cleaning the lighting fixtures and will be doing a group re-lamping of the fixtures. **The Clarifier Room light fixtures have been cleaned and re-lamped.**

One fixture had to have a ballast replaced

One fixture needs to be replaced in its entirety (Fixture cost is expected to be +/- \$125.00)

5 **Status Update?** The door of the Influent Room at the Corfu 2 WWTP is still not latching and now the door is binding on the threshold. As a result, the door closer doesn't have enough power to close and latch the door. **This continues to be a life safety hazard.**

NEW ITEMS:

1. Splash Block installation has begun. **A rain leader in the Clarifier Bldg. is damaged and needs repair. This will involve 3" PVC pipe and fittings. This will be done before the severe weather begins.**
2. The tube heater gas valve in the north maintenance shop has failed. I have placed a call to Nate Price to investigate and repair tomorrow or Friday. **This work has been completed by Nate Price and the heater is now functioning properly**

3. The new key type lock on the Police Garage man-door does not cover the hole previously made for the electronic lock. I will be installing a stainless-steel cover plate to rectify this.
This work will be completed when the issue of keys not working for some of the officers is resolved

4. RustKote has been contacted to rustproof the vehicles. Awaiting a return call to schedule.
This work is scheduled to be completed on Monday, 10/31

5. Pembroke HS art teams have started their sketches for the new village signs. I scheduled to meet with them and Mr. Johnson on October 25th to discuss the progress and timing for the completion of the signs.
This meeting was held yesterday, and designs are progressing. A submittal of sign shapes is scheduled to be brought to the Board at the January 11th for their selection.

Office Update:

- Unpaid property taxes will be sent to Genesee County on November 1, 2022. Total of taxes due, \$3,223.61.
- John Whiting sent a letter to Board regarding price increase to \$180 per hour; Clerk will review with Mr. Whiting for price increase to start for 2022-2023 fiscal year.

Trustee Johnson made a motion to approve the October 12, 2022, Regular Meeting minutes; 2nd by Trustee Lauer.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Deputy Mayor Doktor	x			
Trustee Lauer	x			
Trustee Reisdorf	x			
Trustee Johnson	x			
VOTE TOTAL	5			

Trustee Reisdorf made a motion to pay the bills for the 10/26/22 abstracts, required \$43,741.60; 2nd by Trustee Lauer.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Deputy Mayor Doktor	x			
Trustee Lauer	X			
Trustee Reisdorf	x			
Trustee Johnson	x			
VOTE TOTAL	5			

VILLAGE OF CORFU - General Fund
Abstract of Bills
10.26.22 Budget Year 2022-2023

Inv. Date	Inv #	Vendor	G/L #	Amt. Due
10.18.22	Training	Mercy Flight	3120.40	\$ 100.00
10.14.22	1001203509	Dollar General	1325.40	\$21.50
10.1.22	64555	Casella	5110.40	\$ 117.20
10.1.22	Depot Street	County Line Stone	5110.20	\$ 13,925.09
10.21.22	10502400	Freed Maxick	1320.40	\$ 1,450.00
10.16.22	Ammo 10.22	Jamie Givens	3120.40	\$ 150.00
10.24.22	Halloween	Jamie Givens	3120.40	\$ 138.40
10.13.22	9360	Home Depot	5110.40	\$ 97.40
10.24.22	Aug/Sept 22	Jennifer Eck	1325.40	\$ 206.25
10.11.22	Aug/Sept 22	Jennifer Wolcott	1325.40	\$ 150.00
10.24.22	Auction	David Krzemien	3120.40	\$ 241.05
10.12.22	6496	M&T Bank	1325.40	\$ 129.45
10.12.22	6496	M&T Bank	5110.40	\$ 41.35
10.11.22	184114020220901	Office of State Comptroller	690.00	\$ 5,232.00
10.14.22	142466601101422	Spectrum	1325.40	\$ 49.99
10.14.22	142466601101422	Spectrum	1110.40	\$ 49.99
10.14.22	142466601101422	Spectrum	3120.40	\$ 50.00
10.14.22	142466601101422	Spectrum	5110.40	\$ 49.99
10.17.22	28403204	Quill	1325.40	\$ 17.50
10.17.22	28403204	Quill	1110.40	\$ 17.50
10.17.22	28403204	Quill	5110.40	\$ 42.06
9.27.22	73164	Seamans	5110.40	\$ 14.03
10.8.22	5022188549	Wells Fargo	1110.40	\$ 68.58
10.8.22	5022188549	Wells Fargo	1325.40	\$ 68.59
				\$ 22,427.92

VILLAGE OF CORFU - Sewer Fund

Abstract of Bills

10.26.22 Budget Year 2022-2023

Inv. Date	Inv #	Vendor	G/L #	Amt. Due
10.14.22	10.22	USPS	8130.40	\$ 60.00
10.17.22	1001203861	Dollar General	8130.40	\$ 27.00
10.24.22	Nov-22	Greene County	9710.60	\$ 15,000.00
10.24.22	Nov-22	Greene County	9710.70	\$ 2,021.25
10.18.22	4188491001	Green Mountain	8130.40	\$ 40.47
9.27.22	dialer system	M&T Bank	8120.40	\$ 26.95
10.24.22	990441	Nate Price	8130.40	\$ 659.00
10.7.22	847930911	National Fuel	8120.40	\$ 26.33
10.7.22	742329705	National Fuel	8120.40	\$ 22.02
10.12.22	3130140101	National Grid	8120.40	\$ 33.28
10.11.22	3030140118	National Grid	8120.40	\$ 302.99
10.11.22	3010140103	National Grid	8120.40	\$ 522.84
10.12.22	3110140105	National Grid	8120.40	\$ 66.77
10.12.22	5374673029	National Grid	8120.40	\$ 91.05
10.12.22	9874261005	National Grid	8120.40	\$ 150.58
10.12.22	8134416003	National Grid	8120.40	\$ 198.34
10.11.22	8954279011	National Grid	8130.40	\$ 1,197.29
10.3.22	9990000555507	NYS Dept of Environmental Conser	8130.40	\$ 425.00
10.3.22	9990000559741	NYS Dept of Environmental Conser	8130.40	\$ 425.00
10.17.22	28403204	Quill	8130.40	\$ 17.50
				\$ 21,313.66

Sewer Update:

- Sewer account balance transfer of \$50,000 was made on 10/13/22; Deputy clerk submitted amortization schedule to start payments in November
- 3rd Qtr. Sewer billing completed with new charges totaling \$62,910.79
- Camden group has not submitted status of grease trap inspections; Mayor Sargent will reach out to Camden
- Project list from Camden; delay in responses with quotes. Some of the projects were included in grant
- WWTP UV Project; MRB needs signatures for certification
- Trustee Lauer requested a meeting with Town of Pembroke to discuss projects
- Board is waiting for results of the testing completed for Cohocton Road lift station

Trustee Johnson made a motion to sign Engineer certification of technical requirements for construction contract documents; 2nd by Trustee Reisdorf.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Deputy Mayor Doktor	x			
Trustee Lauer	X			
Trustee Reisdorf	x			
Trustee Johnson	x			
VOTE TOTAL	5			

Beautification:

- Deputy Mayor Doktor discussed the Christmas tree sale for Pembroke Science Club

Miscellaneous:

- Board decided to table local laws until 2023.
- Discussed Town Hall meeting, November 9th
- Upcoming events
 - Halloween 5-8
 - Christmas Parade

Trustee Lauer made a motion to cancel the November 23rd meeting, Clerks have approval to process invoices due before next meeting, December 14th; 2nd by Trustee Johnson.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Deputy Mayor Doktor	x			
Trustee Lauer	X			
Trustee Reisdorf	x			
Trustee Johnson	x			
VOTE TOTAL	5			

Trustee Johnson made a motion to adjourn the meeting at 8:05 pm; 2nd by Trustee Reisdorf.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Deputy Mayor Doktor	x			
Trustee Lauer	X			
Trustee Reisdorf	x			
Trustee Johnson	X			
VOTE TOTAL	5			

Respectfully Submitted,
 Jenny McMartin-Eck
 Deputy Clerk