

November 6, 2017

Mayor Johnson opened the Emergency Board Committee meeting at 6:25 pm, followed by the Pledge of Allegiance. The purpose of the Emergency meeting was for the Mayor to introduce the guidelines regarding the administration and operation of a Village K-9 unit.

Members present: Mayor Johnson, Trustees McMartin-Eck, Graham, Lauer and Sargent.

The Board reviewed the potential K-9 guidelines distributed by Mayor Johnson. The Board questioned if there would be additional compensation for the handler. After some discussion it was suggested on weeks that he works the handler be allotted an additional 4 hours per week straight time.

Other items discussed:

Item II, A, 4: Trustee Sargent noted regarding contamination of an area to be searched, training requirements should be provided for other officers.

Item II, B: It was mentioned that per a prior conversation with Officer Bartucca that he would be providing the K-9 vehicle at no cost to the Village.

Mayor Johnson informed the Board one of the older computers would be utilized in the K-9 vehicle.

Item II, D: Regarding special requests for service, it was mentioned that in a previous conversation the K-9 unit would be restricted to use in the Village. After some discussion it was agreed that under certain circumstances it was agreeable that the K-9 unit be made available to outside law enforcement agencies.

Brief discussion took place as to whether the K-9 is considered an Officer or a piece of equipment for insurance purposes.

Officer Pete Scanio arrived at the meeting at 6:55 pm. Officer Scanio informed the Board that after meeting and communicating, none of the other officers wanted to take the Union President position. Officer Gene Nati will continue to fill the position of Union President.

When questioned about an Officer In Charge position Officer Scanio said at this time he would be willing to serve in that capacity. He said that Officer Drozdziel volunteered to be spokesman. It was agreed that a hierarchy needs to be in set in place. It was also mentioned that Officers were supposed to include the Mayor and Deputy Mayor in their e-mails.

Officer Scanio informed the Board that for the past month Officer Bartucca has been working on SOP's for the Police Department. Once they are reviewed and agreed upon they should be adopted by the Board and signed off by each officer.

It was mentioned that the Union has no say on the SOP's, which are General Orders. Each officer should sign for them after they have been read and acknowledged.

It was suggested the SOP's include language such as; These Standard Operating Procedures are property of the Village of Corfu and must be returned in good condition upon departure.

Officer Bartucca arrived at the meeting at 7:08 pm.

The Board questioned a few points that had been earlier mentioned regarding the K-9 guidelines. Officer Bartucca agreed all other officers should be trained regarding contamination of a crime scene. He said most important would be during a potential tracking incident so the K-9 is focused on the scent of the individual being tracked.

It was questioned who would be responsible if the Officer in Charge is not available. Mayor Johnson said that according to DCJS the department should have three in the chain of command. He also restated that the SOP's do not have to get adopted into the Union Contract.

Motion was made by Mayor Johnson and seconded by Trustee McMartin-Eck to appoint Officer Scanio as Officer in Charge pending Civil Service approval.

The motion was passed on the following vote:

<b>VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
Trustee Sargent	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Suggestions were made for chain of command to follow the Officer in Charge.

Due to some Civil Service certification questions, Mayor Johnson suggested he and Officer Scanio meet with Officer Leight this week.

Conversation returned to the K-9 Operations Guideline. Mayor Johnson said he would be sending them to Attorney Dave Saleh for review.

Discussion took place regarding the K-9 vehicle necessary for transporting the K-9. It was mentioned that Officer Bartucca would have to sign it over to the village in order to have the logo Corfu K-9 on the vehicle. It was also agreed that Officer Bartucca would be the only one appointed to drive that vehicle.

Some discussion took place regarding regular upkeep. It was mentioned the vehicle is a 2009-2010 with approximately 150,000 miles on it. It was also mentioned that Officer Bartucca recently put new tires on it. Officer Bartucca suggested the value of the vehicle is approximately \$8500-\$9500 for the vehicle with equipment. Officer Bartucca was reminded that in a past meeting he had informed the Board that he was willing to donate the K-9 vehicle to the Village.

Motion was made by Mayor Johnson and seconded by Trustee McMartin-Eck to go into executive session at 8:15 pm to discuss the K-9 guidelines and vehicle situation. Clerk Thomas was requested to stay for executive session and Officers Scanio and Bartucca were requested to leave the room.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
Trustee Sargent	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Officer Scanio was requested to enter the executive session at 8:27 pm.

Officer Bartucca was requested to enter the executive session at 8:35 pm.

Motion was made by Trustee Graham and seconded by Trustee Sargent to go out of executive session at 8:53 pm.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
Trustee Sargent	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Clerk was requested to check on whether an officer can donate a vehicle to the Village for a tax write-off.

Motion was made by Trustee Graham and seconded by Trustee Sargent to adjourn the meeting at 8:54 pm.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			

Trustee Sargent	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Sandra Thomas  
Clerk Treasurer