



Village of Corfu Regular Monthly Meeting November 13, 2019

The Village of Corfu Board held its Regular Monthly Meeting at the Corfu Village Hall, 116 East Main Street on November 13, 2019 at 6:30 p.m. Present were Mayor Sargent, Trustee Lauer, Trustee Doktor, Trustee Reisdorf and Village Clerk, Jennifer Eck, Glenn Eck, Camden Group Representative. Deputy Mayor Graham was absent.

The meeting was opened at 6:30 pm followed by the Pledge to the Flag.

Police Update:

- Mayor Sargent informed the Board that the police vehicle installs will be completed in the next week.
- Received resignation from Officer Vacanti, effective immediately.
- Officer Givens will start patrolling soon; waiting on final approval of employee screening

Planning & Code Enforcement Update:

- Mayor Sargent and Trustee Reisdorf met with Economic Development to discuss how to utilize our community and beautifying the Village; i.e. farmers markets, Christmas Village, create Village a destination
- Discussion regarding incorporating a Business Council within the Village
- Discussed grants available to change street lighting to LED; Trustee Lauer will reach out to National Grid to start the process
- Economic Development also suggested the need of rezoning more parcels to residential, creating stronger rules and regulations for empty properties, and reaching out to DOT to discuss projects in our area for a Main Street Grant; i.e. Village of Bergen
- Mark Zimmerman and Mike Hobbs from the Planning Board would like schedule time at the next Board meeting; Jennifer will request their attendance for December meeting
- Mayor Sargent requested Code Enforcement Officer inspect 55 Alleghany Rd property that has been recently sold and have new owners apply for special use permit
- Letter sent to 37 West Main regarding sidewalk removal; property owner will replace next week

Court Update:

- Village Clerk received October 2019 fines in the amount of \$ 26,289.36
- Trustee Reisdorf informed the Board that the audit should be completed next week.
- Discussed with the Board a third party should reconcile the bank statements on a monthly basis; will check if Village offices are able to reconcile
- Dave Saleh will not be able to fulfill audit duties in the future due to the appointment of part time City Court Judge

Sewer Update:

- Mr. Eck from Camden Group informed the Board the maintenance/sewer department have been preparing insulated boxes to cover exposed pipes to keep from freezing in the upcoming temperatures
- Repair made to manhole on Longs Lane; Village Clerk has responded to the resident complaint
- Repairs made to air leaks in the underground air lines from the blower at sewer plant; more repairs are needed
- Funding has been approved for the new sewer plant; pre-construction meeting is being planned before Thanksgiving
- Received a quote for the valves; 2 valves for filter backwash, 1 valve for drying bed, 1 valve for pit. Quote is from Lock City, there is an outstanding credit for \$1,056.00; total cost for all valves will with \$1,292.33 after credit, sewer/maintenance department will install.

Trustee Lauer made a motion to purchase 4 valves from Lock City totaling \$1,292.33; 2nd by Trustee Doktor:

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Graham				X
Trustee Lauer	X			
Trustee Reisdorf	X			
VOTE TOTAL	4			1

Maintenance Update:

- Mr. Eck informed the Board that Norm Waff is back to work
- Beacon caution lights on skid loader have been installed
- Chain saw repaired at Woodcutters
- Maintenance Department was requested to plow Village streets for the town as their truck needed repair
- Repaired leaf vac

Office Update:

- Communications:
 - Received thank you letter from Charlie Lenhard for community bench in his honor
- Board reviewed Bills and General Ledger reports from Freed Maxick

Trustee Doktor made a motion to pay bills in the amount of \$60,611.01; 2nd by Trustee Reisdorf

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Graham				X
Trustee Lauer	X			
Trustee Reisdorf	X			
VOTE TOTAL	4			1

VILLAGE OF CORFU

Abstract of Bills

11/13/2019

Inv. Date	Inv #	Vendor	Description	Amt. Due
10/24/19	1769404	ADP	NY-SUIER	\$ (1,503.21)
11/1/19	1840178	ADP	NY-SUIER	\$ (378.81)
11/1/19	1871566	ADP	payroll	\$ 118.10
10/31/19	100926	Bailey	cable	\$ 313.24
11/1/19	4786	Camden	wastewater operations	\$ 6,656.92
11/1/19	4792	Camden	maintenance addendum	\$ 4,333.33
11/1/19	4808	Camden	CBOD testing 10/3 & 10/17	\$ 252.00
11/1/19	4818	Camden	Yanceys 10/2 brickhouse	\$ 88.00
11/1/19	4817	Camden	Yanceys cbod testing main st	\$ 88.00
11/1/19	4816	Camden	TA Travel centers	\$ 88.00
11/1/19	10/3/2019	Council 82	union dues	\$ 89.80
11/1/19	10/17/2019	Council 82	union dues	\$ 107.76
11/1/19	10/31/2019	Council 82	union dues	\$ 107.76
11/1/19	4479	Enhanced Business Systems	software support	\$ 950.00
10/28/19	10471893	Freed Maxick	October	\$ 1,200.00
10/22/19	5993311	Frontier	phone service	\$ 81.65
10/22/19	5994662	Frontier	phone service	\$ 58.05
10/22/19	5994661	Frontier	phone service	\$ 58.05
10/22/19	5996454	Frontier	phone service	\$ 153.87
11/1/19	Oct-19	Genesee Traffic Prosecutors	October	\$ 364.00
11/1/19	Village of Corfu	Greene County Commercial Bank	Bond payment	\$ 17,302.50
10/24/19	11297	Koester	Seal Change	\$ 1,849.26
10/10/19	11226	Koester	Solenoid valve	\$ 762.76
10/10/19	11238	Koester	troubleshooting and repair	\$ 6,747.62
10/1/19	11175	Koester	Seal Change	\$ 1,564.78
10/28/19	11294	Koester	pump station	\$ 1,847.72
10/22/19	LPG-35346	LP Graphics	stamp	\$ 45.36
10/1/19	32354	MRB Group	professional services	\$ 576.00
10/7/19	838194	NAPA	headlight	\$ 18.49
10/21/19	8915292105	National Grid	outdoor lighting	\$ 928.03
10/11/19	9874261005	National Grid	main road pump	\$ 46.83
10/11/19	8134416003	National Grid	cohocton rd	\$ 172.35
10/29/19	1841140	Office of State Comptroller	September	\$ 5,595.00
10/31/19	9198808	PSI Disposal	garbage pickup	\$ 85.40
10/29/19	2274750	Quill	supplies	\$ 46.67
10/29/19	2246836	Quill	supplies	\$ 11.59
10/23/19	2262	Reisdorf Oil	Diesel - Off Road	\$ 717.06
10/28/19	91	S&S Excavating	lift station - cleaning & hauling	\$ 1,280.00
10/16/19	37921	Sewing Tech	Ed Hughes	\$ 405.40
9/23/19	37755	Sewing Tech	Drozdiel	\$ 17.80
10/2/19	37820	Sewing Tech	Retzlaff - from prior budget	\$ 30.70
10/4/19	37862	Sewing Tech	Vacanti uniform	\$ 78.90
10/28/19	37982	Sewing Tech	Ed Hughes	\$ 712.00

9/20/19	40067334	Siewert Equipment	Battery	\$ 34.00
10/15/19	170713	Slack Chemical	drum return credit	\$ (325.00)
10/15/19	393472	Slack Chemical	Bleach	\$ 388.40
11/1/19	October	Town of Pembroke	diesel & gasoline	\$ 709.09
11/1/19	rent	Town of Pembroke	December Rent payment	\$ 2,478.60
10/1/19	25481	USA Blue Book	Log book	\$ 43.14
5/2/18	22729	United Uniform	bills unpaid from 2018 - Retzlaff	\$ 52.36
12/18/18	81978	United Uniform	bills unpaid from 2018 - Drozdiel	\$ 108.95
10/22/19	R101289	Upson Maybach	Leaf Vacuum	\$ 75.48
10/24/19	R11289	Upson Maybach	Leaf Vacuum - Ducting	\$ 216.78
10/31/19	104036	Valuoffice	Police Trac rolls	\$ 145.90
10/23/19	9840798270	Verizon	air cards	\$ 120.03
10/28/19	5007850849	Wells Fargo	printer	\$ 63.75
10/8/19	840	Whiting, Attorney at Law	wastewater operations	\$ 225.00
7/5/19	35293	CSG Forte Payments	Credit Card Machine for Sewer bills	\$ 323.78
			Total	\$ 58,728.99

(ADP credit \$1,882.02 shows total to be \$58,728.99)

Trustee Doktor made a motion to approve the minutes from October 23, 2019; 2nd by Trustee Lauer

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Graham				X
Trustee Lauer	X			
Trustee Reisdorf	X			
VOTE TOTAL	4			1

Deputy Village clerk presented the proposed Workplace Violence Policy to the Board; recommendation by Village insurance company

Trustee Reisdorf made a motion to institute the Workplace Violence policy and add to the employee handbook, effective immediately; 2nd by Trustee Doktor

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Graham				X
Trustee Lauer	X			
Trustee Reisdorf	X			
VOTE TOTAL	4			1

Workplace Violence Prevention Policy

Objective

The Village of Corfu is committed to preventing workplace violence and to maintaining a safe work environment. The Village of Corfu has adopted the following guidelines to deal with intimidation, harassment or other threats of or actual violence that may occur onsite or offsite during work-related activities.

Scope of Policy

All employees are covered under this policy.

Prohibited Conduct

All employees, customers, vendors and business associates should be treated with courtesy and respect at all times. Employees are expected to refrain from fighting, "horseplay" or other conduct that may be dangerous to others. Conduct that threatens, intimidates or coerces another employee, customer, vendor or business associate will not be tolerated. The Village of Corfu resources may not be used to threaten, stalk or harass anyone at or outside the workplace. The Village of Corfu treats threats coming from an abusive personal relationship as it does other forms of violence.

Indirect or direct threats of violence, incidents of actual violence, and suspicious individuals or activities should be reported as soon as possible to a supervisor, security personnel, Village Clerk, Mayor, or any Board Member of the Village of Corfu. When reporting a threat or incident of violence, the employee should be as specific and detailed as possible. Employees should not place themselves in peril, nor should they attempt to intercede during an incident.

Employees should promptly inform the Mayor or Village Clerk of any protective or restraining order that they have obtained that lists the workplace as a protected area. Employees are encouraged to report safety concerns with regard to intimate partner violence. The Village of Corfu will not retaliate against employees making good-faith reports. The Village of Corfu is committed to supporting victims of intimate partner violence by providing referrals to the company's employee assistance program and community resources and providing time off for reasons related to intimate partner violence.

Investigations and Enforcement

The Village of Corfu will promptly and thoroughly investigate all reports of threats of violence or incidents of actual violence and of suspicious individuals or activities. The identity of the individual making a report will be protected as much as possible. The Village of Corfu will not retaliate against employees making good-faith reports of violence, threats, or suspicious individuals or activities. To maintain workplace safety and the integrity of its investigation, The Village of Corfu, may suspend employees suspected of workplace violence or threats of violence, either with or without pay, pending investigation.

Anyone found to be responsible for threats of or actual violence or other conduct that is in violation of these guidelines will be subject to prompt disciplinary action up to and including termination of employment.

The Village of Corfu encourages employees to bring their disputes to the attention of their supervisors or the Village Clerk before the situation escalates. The Village of Corfu will not discipline employees for raising such concerns.

RESOLUTION 2019-11-13

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE VILLAGE OF CORFU
AUTHORIZING THE ADOPTION OF THE
2019 GENESEE COUNTY, NY
HAZARD MITIGATION PLAN

WHEREAS, all jurisdictions within Genesee County have exposure to natural hazards that increase the risk to life, property, environment, and the County and local economy; and

WHEREAS; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS; a coalition of Genesee County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Genesee County; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan from implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the Village of Corfu:

1. Adopts in its entirety, the 2019 Genesee County Hazard Mitigation Plan (the "Plan") as the jurisdiction's Hazard Mitigation Plan, and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
2. Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
3. Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
4. Will continue its support of the Hazard Mitigation Steering Committee and Planning Partnership as described within the Plan.
5. Will help continue its support the mitigation successes of all participants in this Plan.
6. Will incorporate mitigation planning as an integral component of government and partner operations.
7. Will provide an update of the Plan in conjunction with the County no less than every five years.

PASSED AND ADOPTED ON THE 13TH DAY OF NOVEMBER, 2019, by the following vote:

AYES: 4
NOES: 0
ABSENT: 1
ABSTAIN: 0

Executive, Village of Corfu

ATTEST: _____
Jennifer Eck, Village of Corfu Clerk

Misc:

- Trustee Doktor discussed the Halloween Trick or Treat night; would like to establish an event for 2020 because Halloween will be on a Saturday
- Discussion regarding the upcoming meeting with the Holidays

Trustee Lauer made a motion to cancel the November 27, 2019 meeting and move the meeting to December 4, 2019; 2nd by Trustee Doktor

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Graham				X
Trustee Lauer	X			
Trustee Reisdorf	X			
VOTE TOTAL	4			1

Trustee Doktor made a motion to move the December 11, 2019 meeting to December 18, 2019; 2nd by Trustee Lauer

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Graham				X
Trustee Lauer	X			
Trustee Reisdorf	X			
VOTE TOTAL	4			1

Trustee Doktor made a motion to adjourn the meeting at 8:07pm; 2nd by Trustee Reisdorf

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Graham				X
Trustee Lauer	X			
Trustee Reisdorf	X			
VOTE TOTAL	4			1

Respectfully Submitted,

Jenny McMartin-Eck
Deputy Clerk