December 10, 2012

Mayor Skeet opened Regular meeting at 6:30 pm.

Members present were Mayor Skeet, Trustees Graham, Peterson and Ianni. Also present were Deputy Clerk Denise Beal. (Trustee Lauer arrived at 7:00 pm.)

Trustees reviewed bills.

Village Attorney Mark Boylan arrived at 6:40pm. Village Officers Richard Retzlaff, Gene Nati and Simon Biegaszewicz arrived at 6:45 pm.

Attorney Boylan gave a brief update on a meeting with the Office of Court Administration (OCA) held on November 29th in Buffalo. Attorney Boylan, Judge Robert Alexander, Village Trustees Al Graham and Ralph Peterson were in attendance at the OCA meeting. Also in attendance were OCA supervising Justices Marky and Boller, Administrator Eisenberg and two representatives from Albany on video conference.

Attorney Boylan informed the Board that the meeting was held to discuss the role of the Village Justice versus the Village Board in affairs of the Court. He said the essence of the conversation was that the Village Board has no interest in micromanaging the affairs of the Justice on day-to-day operation of the court, but the Village Board is responsible for the welfare and well-being of its employees. He said they also expressed that the Judge cannot harass employees and does not have the authorization to fire the court clerk or tell her she cannot talk to Board members.

He said OCA stressed that the Judge cannot cancel another court and should have the acting Justice take his place if he is not available. They were in agreement that the court clerk's hours should be left at 8am-4pm. Attorney Boylan also mentioned that a letter he had sent to the Judge was read and OCA attorneys agreed that the letter does not specify that the Judge cannot speak to the court clerk, only that he cannot harass her.

Attorney Boylan was questioned if the Insurance Company would allow extensions until resolution is reached on what happened to the missing money. He said they need a police investigation, which can occur once Judicial Conduct is done with their investigation. He said then the State Comptroller can engage law enforcement to pursue the criminal investigation and the insurance company can go after restitution.

Attorney Boylan left the meeting at 6:50 pm.

Officers Retzlaff, Nati and Biegaszewicz were questioned as to the reason for their attendance at the meeting. They said they had some complaints about the administrator of the Police department. It was agreed to go into executive session to discuss their personnel issues.

Motion was made by Trustee Ianni and seconded by Trustee Graham to go into executive session at 6:55 pm to discuss personnel issues.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Art Ianni	X			
Trustee Ken Lauer				X
VOTE TOTAL	4			1
RESULTS	PASS			

Trustee Lauer and Officer Mike Okal arrived during executive session and joined the executive session. Mike Brown of New Wave Energy arrived at 7:00 pm. Deputy Clerk Beal left the meeting at 8:00 pm.

Motion was made by Trustee Peterson and seconded by Trustee Ianni to go out of executive session at 8:15 pm.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
VOTE TOTAL	5			
RESULTS	PASS			

Mayor Skeet informed Clerk that a decision was made to research and compile data on officer hours assigned and worked by each officer over the past several months.

The Board conveyed their apologies to Mike Brown of New Wave Energy for the delay in meeting with him. Mr. Brown handed out and explained an analysis on potential cost savings on energy bills by changing to his company as the Village's energy supplier. He stressed that by going with an outside supplier it would eliminate several fees (ESRM, Tariff, Merchant Function fees) charged by National Grid. He said even if their supply rate rose above that of National Grid, with eliminated fees their service would still result in savings for the Village. After answering a few questions, Mr. Brown left the meeting at 8:30 pm.

Communications:
1) Rec'd WW Facility Operation report & DMR for Oct 2012 from Camden.
2) Rec'd ck#1001 in amt of $4,845.00 from Judge O'Connor for Nov. Court fines.
3) Rec'd ck#704 in amt of $26,538.00 from Judge Alexander for Nov. Court fines.
4) Rec'd Easement paperwork from Town of Pembroke for Sewer Project.

Motion was made by Trustee Ianni and seconded by Trustee Graham to approve transfer of $70,000.00 from general savings to general checking to cover Retirement and Debt Service payments.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
VOTE TOTAL	5			
RESULTS	PASS			

Clerk presented Mayor with paperwork for transfer request from savings to checking and 3 Journal entries for approval and signature to record November savings account interest, and general and sewer deposits 11/27-12/10/12.

Motion was made by Trustee Graham and seconded by Trustee Lauer to approve November 26, 2012 Committee meeting minutes.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			

	X			
Trustee Al Graham	X			
Trustee Ralph Peterson		X		
Trustee Ken Lauer	X			
Trustee Art Ianni	X			
VOTE TOTAL	**4**	**1**		
RESULTS	**PASS**			

Trustee Graham informed the Board that the Court clerk has requested a runner or additional coverage for court nights with large attendance to handle tickets etc. Officer Mike Petritz, who was on the premises for meeting security, answered a few questions regarding a previous court night incident when additional coverage could have been used.

Some conversation took place regarding the elimination of the previous court runner position at the Judge's request during budget time and utilizing two police officers when additional help is needed. It was decided the Court could decide if extra help is needed and contact the Police administrator for scheduling an additional officer.

Regarding the Police department, Mayor Skeet said once data is gathered regarding the shifts worked, % of shifts left open and ticket information, the Board would be given the information to review. A meeting could then be set up with the Police Administrator.

Board briefly reviewed printout of jobs completed by the Maintenance department during the past month. Trustee Ianni requested the Board's opinion on a couple of ideas regarding the ice rink for the Winterfest.

Request was made for approval to accept a partial payment on a sewer account for apartment tenants at 12 East Main Street.

Motion was made by Trustee Ianni and seconded by Trustee Peterson to approve accepting a partial payment on a sewer account for apartment tenants at 12 E Main St.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
VOTE TOTAL	**5**			
RESULTS	**PASS**			

Trustee Graham informed the Board that he had met with Chatfield Engineers regarding the Sewer Project. He said they had been informed by the DEC contact person that the Village could put their end of the approved project out for bid without the signed contract but they would be taking a risk. It was agreed that it should not be put out for bid until a signed contract is in hand from DEC.

Easement paperwork from the Town of Pembroke for a small wedge of land by the cemetery was reviewed.

Motion was made by Trustee Graham and seconded by Trustee Ianni to approve Mayor Skeet to sign the Easement paperwork from the Town of Pembroke.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			

VOTE	YES	NO	ABSTAIN	ABSENT
Trustee Ralph Peterson	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
VOTE TOTAL	5			
RESULTS	PASS			

	Date	Gen. Fund Ckg	Sew.Fund Ckg	Cap. Proj Fund	True Gen Bal
Ckg Balance on hand	11/12/12	51,079.19	8,455.62	(22,862.33)	
Receipts to	12/10/12	35,490.63	8,260.95	0	
Transfer from savings	12/10/12	70,000.00			
Balance	12/10/12	156,569.82	16,716.57	(22,862.33)	
Disbursements to	12/10/12	(35,505.16)	(1,976.40)	-262.50	
Subtotal	12/10/12	121,064.66	14,740.17	(23,124.83)	
Payables	12/10/12	(103,117.85)	(5,806.72)		
	12/10/12				
Ckg Total	12/10/12	17,946.81	8,933.45	(23,124.83)	3,755.43
		General Fund	Capital Reserve	Sew. Repair Res	Total Savings
SavingsTotal	10/31/12	253,234.71	246,849.06	35,731.89	535,815.66
Interest Credit	11/30/12	31.22	30.43	4.41	66.06
Balance		253,265.93	246,879.49	35,736.30	535,881.72

Vouchers: #215898 thru 215936
General Fund   – Total Am't = $138,623.01
Sewer Fund   - Total Am't = $ 7,783.12
Capital Project Fund   _ Total Am't = $ 262.50

    Motion made by Trustee Ianni and seconded by Trustee Peterson to pay general, sewer and capital project bills.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
VOTE TOTAL	5			
RESULTS	PASS			

    Motion made by Trustee Graham and seconded by Trustee Peterson to approve Treasurer's Report.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			
Trustee Art Ianni	X			
VOTE TOTAL	5			
RESULTS	PASS			

    Board was reminded of Safety meeting to take place on Friday December 14th at 4:30 pm. Topics to be reviewed will be Blood Borne Pathogens and Harassment in the Workplace, to be presented by Peter Sformo

of EMI Safety.

Motion made by Trustee Lauer and seconded by Trustee Ianni to adjourn meeting.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
VOTE TOTAL	5			
RESULTS	PASS			

Meeting was adjourned at 9:10 pm.

Sandra Thomas
Clerk Treasurer